

GENERAL INSTRUCTIONS FOR SCHOLARSHIP APPLICATION

Coppell Community Development Foundation (CCDF) is a 501(c)3 organization and is pleased to offer scholarships to graduating high school seniors of the Class of 2018.

To qualify, applicants must either currently reside in or attend a school within the city limits of Coppell, TX and plan on attending an accredited four-year college or university, community college or state-licensed trade or technical school as a full-time student.

Applications can be mailed or delivered to the Coppell Chamber office. Mailed applications must be postmarked ON OR BEFORE March 26, 2018. Delivered applications must be received ON OR BEFORE March 26, 2018. **No late applications will be considered.** (The Chamber has irregular hours due to our events, plan accordingly if you plan to deliver the application)

Mail to:

**Coppell Community Development Foundation
c/o Coppell Chamber of Commerce
P.O. Box 452
Coppell, TX 75019**

Or Deliver to:

**Coppell Community Development Foundation
c/o Coppell Chamber of Commerce
708 Main Street
Coppell, TX 75019**

All applications MUST be complete as outlined in the scholarship proposal including Application Form, Letters of Recommendation and Transcript. **No incomplete applications will be considered.**

The scholarship committee will interview applicants by invitation only.

The scholarships will be awarded to full-time college students enrolled in 12 hours or more.

Scholarship monies awarded MUST be claimed prior to July 31, 2018.

All questions may be directed to the Coppell Chamber of Commerce. The Chamber office is located at 708 Main Street, Coppell. The office may be reached at 972-393-2829 .

Applications must be postmarked ON OR BEFORE March 26, 2018. No late or incomplete applications will be considered. Scholarship awards are limited to those students who have NOT received a full scholarship. Scholarship monies awarded MUST be claimed prior to July 31, 2018..

SCHOLARSHIP INFORMATION

Scope

To be considered, applicants must be high school seniors planning to attend an accredited four-year college or university, community college or state-licensed trade or technical school as a full-time student. A full-time student is defined as being enrolled in twelve (12) or more hours. Applicants must currently reside in or attend a school located within the city limits of Coppell, TX.

Criteria

Scholarship criteria considered will be character, citizenship, scholastic record, financial need, recommendations, career plans and interview skills.

Eligibility

All graduating seniors regardless of race, religion, or sex are eligible for consideration upon submission of a completed application.

Scholarship awards are limited to those students who have not received a full scholarship. A full scholarship is defined as any source funding 90% or more of a student's tuition, books, and fees. Should a student be awarded a CCDF scholarship and later receive full funding from another source, s/he MUST immediately notify CCDF so the scholarship may then be awarded to the next eligible student.

Application Procedure

Students must complete and submit a Scholarship Application plus:

- Letter of Recommendation from a school representative
- Letter of Recommendation from a member of a community organization OR a current member in good standing of the Coppell Chamber of Commerce (this is NOT a second letter from a school representative and should not be from a parent)
- Cumulative high school transcript – unofficial copy is fine
- Any additional information to be considered

Amount

Scholarship award amounts will depend upon funds raised and directed through CCDF.

Payment

Scholarship payment will be sent directly to the student's chosen institution as a credit toward the student's account. Scholarship recipients MUST submit the following information to CCDF no later than July 31, 2018 to receive the awarded funds:

- Name of selected institution
- Office of Financial Aid mailing address
- Student ID number

Scholarship Selection Committee

The selection committee shall be composed of a minimum of three (3) members of the Coppell Chamber of Commerce Education Committee. The scholarship selection committee will review the qualified applications and select finalists. Finalists will be notified via email with an interview date and time. The scholarship selection committee will select the scholarship recipient(s) and one (1) alternate.

Scholarship recipient(s) will be notified no later than April 30, 2018

Applications must be postmarked ON OR BEFORE March 26, 2018. No late or incomplete applications will be considered.

Scholarship awards are limited to those students who have NOT received a full scholarship. Scholarship monies awarded MUST be claimed prior to July 31, 2018..

CONFIDENTIAL INFORMATION

COPPELL COMMUNITY DEVELOPMENT FOUNDATION 2017 SCHOLARSHIP APPLICATION

(Please complete application in ink. You are welcome to put typed short answers on a separate sheet of paper)

Date _____

Applicant Name _____

Home Address _____

City, State, Zip _____

Phone _____

Email _____

Parent/Guardian _____

Coppell Community Development Foundation
In association with Coppell Chamber of Commerce
P.O. Box 452
Coppell, Texas 75019
P: 972-393-2829
coppell@coppellchamber.org

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ACADEMIC PERFORMANCE

Cumulative GPA _____ as of _____ (Provide copy of cumulative high school transcript)

Class Rank _____ of _____ Class Percentile _____ (if available)

SAT Score _____ ACT Score _____

COLLEGE/SCHOOL PLANS

College/University Choice(s) _____

Planned Major _____

Have you applied? _____ Yes _____ No

Have you been accepted? _____ Yes _____ No

If yes, where? _____

Will you live on campus? _____ Yes _____ No

Will You Work? _____ Yes _____ No

If Yes: _____ Summer Only

_____ During School

_____ Both

WORK EXPERIENCE IN GRADES 9 – 12

Dates	Employer	Job Title	Hours/Week

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GOALS

What are your educational goals?

What are your career goals?

What other goals are most important to you?

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ADDITIONAL INFORMATION

Are there any special circumstances about your family’s situation of which the scholarship committee should be aware?

Explain your financial and/or personal need for scholarship assistance.

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